



**IMPERIAL
POLK COUNTY**
Property Appraiser
Marsha M. Faux, CFA, ASA
www.polkpa.org

NOTICE OF PETITION FILING FEE
(Authority Florida Statute 194.013)

PETITIONS MUST BE FILED **WITH THE CLERK OF THE VALUE ADJUSTMENT BOARD OF THE BOARD OF COUNTY COMMISSIONERS** NO LATER THAN TWENTY-FIVE (25) DAYS AFTER THE MAILING OF THE NOTICES OF PROPOSED PROPERTY TAXES **TRIM** (TRUTH IN MILLAGE) IN AUGUST.

THE REQUIRED FORMS CAN BE ACQUIRED AT THE PROPERTY APPRAISER'S MAIN OFFICE, 255 N WILSON AVENUE IN BARTOW, OR ANY SATELLITE OFFICE OR IF YOU WISH TO FILE **ONLINE** PETITION FORMS ARE AVAILABLE THROUGH THE VALUE ADJUSTMENT BOARDS WEBSITE.

VAB GENERAL INFORMATION: <http://www.polkcountyclerk.net/index.aspx>

ONLINE FILING: <http://ori2.polk-county.net/axiaweb2011/>

VALUE ADJUSTMENT BOARD FORMS: <http://dor.myflorida.com/dor/property/forms/index.html#11>

DR 486 FORM: Petition to Value Adjustment Board, Request for Hearing

DR 486 PORTABILITY: Petition to the Value Adjustment Board - Transfer of Homestead Assessment Difference, Request for Hearing

RETURN PETITION TO

POLK COUNTY VALUE ADJUSTMENT BOARD
ATTN: KATHRYN COURTNEY
PO BOX 988, BARTOW FL 33831-0988
330 WEST CHURCH STREET, BARTOW FL 33830
PHONE: (863) 534-6502 FAX: (863) 534-5951

A NON-REFUNDABLE FILING FEE IS REQUIRED--CHECKS MADE PAYABLE TO VALUE ADJUSTMENT BOARD The value adjustment board must receive the petition by the 25th day, the postmark by the 25th day is not sufficient. After the deadline, a good cause request must be filed along with a petition. Good cause requests will be accepted no later than thirty days after the deadline.

If you are filing a Petition with contiguous parcels, it is recommended that you DO NOT file online. If you choose to do so you must file a separate Petition for each parcel and the filing fee will be \$15 per parcel. Alternatively, if you file in person or by mail, you can file one Petition for a fee of \$15 plus \$5 per additional parcel.

INFORMAL MEETING WITH PROPERTY APPRAISER

Florida Statutes authorize a taxpayer to meet informally with the Property Appraiser to discuss any matter he/she disputes. If the taxpayer resolves the matter of a VAB petition with the Property Appraiser, the taxpayer must immediately notify the Value Adjustment Board that the petition is withdrawn by submitting a Withdrawal Form.

VALUE ADJUSTMENT BOARD FORMS: <http://dor.myflorida.com/dor/property/forms/index.html#11>

DR 485WI FORM: Withdrawal of Petition